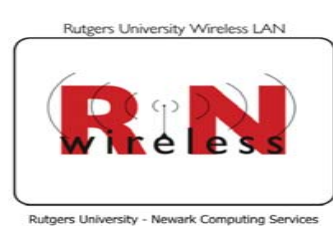


Getting Connected: In the Residence Halls

Just plug in and register!

1. Plug your Ethernet cable into the Ethernet port on your computer. Plug the other end of the cable into the Ethernet jack in the wall. The Ethernet (data) jack is usually black and labeled with a number and letter "D" (see photo).
2. Configure your computer to obtain an IP address automatically using DHCP. This is usually the default setup on new computers or computers that previously connected to a cable modem or DSL at home.
3. Visit <http://resnet.rutgers.edu> to register your computer.



Getting Connected: Over RNWireless

Just turn on, tune in and login!

RNWireless provides wireless Internet access in a variety of common areas on campus. RNWireless is available in the student centers, libraries, dining halls, the common areas of the residence halls, and some academic and administrative buildings. The RNWireless website contains maps that show coverage areas as well as instructions on how to use the service.

For more information visit <http://wireless.newark.rutgers.edu>

Need a Computer?

Many students bring laptops for the convenience of portability, but desktops are also popular in the residence halls. The university does not require specific brands, models or configurations in order to receive support and assistance. If you are planning to buy a computer in the near future, Rutgers has negotiated educational discounts on computers and accessories.

Find out more at <http://findtech.rutgers.edu>

Need a Repair?

Computer repair is available for students who want to have their personal computer serviced on campus. Newark Computing Services offers fee-based repairs on selected computer equipment. Estimates are based upon the scope of work.

Find out more at <http://ncsds.newark.rutgers.edu>

Computer Training

Get smart!

Newark Computing Services offers free hands-on computer training for students. Registration is required. For more information visit <http://edseries.newark.rutgers.edu>

Free and discounted software for students

Check with us before buying!

Rutgers offers free and discounted software to students through the University Software Portal. Here is a sampling of the many brands available:

- | | |
|-----------|---------------------|
| Adobe | Apple |
| EndNote | Microsoft |
| Parallels | SAS |
| SPSS | Plus many others... |

Visa / MasterCard and personal checks accepted.

For more information visit <http://software.rutgers.edu>



RUTGERS

Office of Information
Technology | Newark

Rutgers University students have access to a wide selection of computing and technology resources provided by the Office of Information Technology (OIT). This guide is intended to help familiarize students with the IT resources that are available on the Newark Campus.



Want to know more? Visit
<http://ncs.newark.rutgers.edu>

Rutgers NetID

Your key to a world of services!

Access to nearly all of Rutgers IT services requires the use of a unique NetID that you will choose and create for yourself during the admissions process. For more information visit <http://netid.rutgers.edu>

myRutgers Portal

One-stop shopping for student info and email!

Using your NetID, you can access the myRutgers portal at <http://my.rutgers.edu>. From there you can read email, register for classes, view your grades and get access to a variety of other useful student services. In addition to myRutgers, a more complete list of online student services can be found at <https://eas.rutgers.edu/eas-current-students.html>

Need help?

It's just a phone call / email / visit away!

The OIT Newark Computing Services Help Desk is just a phone call away at 973-353-5083. Don't want to waste your precious cell phone minutes? Send us an email at help@newark.rutgers.edu or you can visit our Help Desk in Hill Hall, Room 109 on the Newark Campus or one of our lab locations. For the location and hours of the Computer Labs visit the Computing Labs section at <http://ncs.newark.rutgers.edu>

Want Email?**Your email delivered the way you want it!**

When you create your NetID, you become the proud owner of a new email account at Rutgers. Your student email address is 'yourNetID@pegasus.rutgers.edu'. You will have a number of flexible options regarding how you read your Rutgers email.

- myRutgers - <http://my.rutgers.edu>
One way to access your pegasus email is via the myRutgers portal. The myRutgers portal gives you access to email and other useful student information from anywhere you have access to a web browser.
- webmail - <http://webmail.newark.rutgers.edu>
Another method of accessing your email is the Rutgers webmail interface.
- A mail client on your computer (Outlook, Thunderbird, Entourage, etc.)
If you prefer a native mail application on your computer, Rutgers supports a number of these clients. You can get more information on choosing and configuring a mail client for your computer at <http://help.newark.rutgers.edu/email.htm>

**Don't let SPAM manage you****Manage your mailbox with SPAM fighting tools!**

Generally, "spam" is computer slang for the electronic equivalent of junk mail. Spam floods message boards, newsgroups, mailing lists, and Rutgers e-mail accounts with unwanted, unsolicited and often repugnant messages--usually advertisements, promotions or deliberate disruptions. Rutgers provides advice on how to avoid spam and tools for managing spam.

To learn more please visit <http://spam.newark.rutgers.edu>

OIT Computer Labs**No computer? No Printer? No Worries!**

NCS operates a number of computer labs on the Newark Campus; some conveniently located in the University Libraries and Residence Halls. In these labs, students have access to Windows and Macintosh computers, a wide variety of software applications and high speed laser and color printers. During the semester many of the labs have late night and weekend hours.

Lab locations and hours are available at <http://ncs.newark.rutgers.edu/divisions/LABS>

**Looking for a great job?****OIT hires students. All majors welcome!**

There are a number of employment opportunities available for students in our computer Labs and Help Desk. The hours are flexible and students will have the opportunity to gain valuable real-world working experience.

For more information visit <http://ncs.newark.rutgers.edu>

PrintGreen**The Rutgers University print conservation initiative.**

In an effort to address student concerns, while being more environmentally conscious, the OIT Computer Labs are striving to conserve paper and reduce printing waste. Lab printers now print on both sides of the page by default, and print limits have been implemented to address excessive printing. In the first six months of this initiative, Rutgers saved 4 million sheets of paper, which equates to 350 trees.

For more information visit <http://printing.rutgers.edu>

**Tips for data security and privacy****Don't be a cyber-crime victim!**

- Keep your antivirus/antispyware software up to date for free with Rutgers Antivirus Delivery Service (RADS).
- Never share personal information (e.g. passwords, social security numbers, credit card numbers) in email or at untrusted web sites (phishing).
- Check the privacy box when you set-up a social network site (Facebook, mySpace, etc.).
- Avoid peer to peer file sharing (P2P) services other than legitimate (legal) services.
- Always back-up your work.
- Keep your original system disks nearby (in case of a computer compromise).
- Know how to report a computer abuse incident.
- Keep up with the latest computer threats and resolutions by visiting the RUSecure security news site.



Get more information at <http://rusecure.rutgers.edu>

Free antivirus software for students**RADS: Rutgers Antivirus Delivery Service**

All currently enrolled Rutgers students are eligible to receive free antivirus software. Rutgers offers a managed antivirus solution called RADS (Rutgers Antivirus Delivery Service). RADS keeps your computer up-to-date with the latest antivirus and anti-spyware software from Trend Micro.

For more information visit <http://rads.rutgers.edu>

Online administrative tools for students**Plan out your degree, check financial aid, find people and more!**

The University schedule of classes is always available online to assist you in finding and selecting exciting and worthwhile classes while you are here at Rutgers. Once you have decided on your major, the Degree Navigator tool can be used to track your progress and plan out what classes you still need to complete your goal. If you find you need help paying for school, the financial aid application is also available online.

You can search for the email addresses, phone numbers and addresses for faculty, staff and students using the Rutgers Online Directory. You can update your information or choose to hide parts of it using the Student Online Directory Management tool. You are encouraged to use the Student Emergency Information Update tool to supply Rutgers with your cell phone number so you can be text messaged in the event of an emergency.

All these tools and a variety of other online student services are available at <http://eas.rutgers.edu/student>

**Collaborative Course Software**

Collaborative course software is used by many instructors to provide course materials, to communicate with students, to post grades, and to organize discussions. The capabilities of each system vary, but the basic concepts are the same throughout. Depending on your curriculum, you may be asked to use one or more of the following systems:

- Blackboard - <http://blackboard.rutgers.edu>
- Sakai - <http://sakai.rutgers.edu>
- eCollege - <http://rutgersonline.net>

Your instructor will provide more specific information on how to access required course materials on each of these systems.